

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 11

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 11, 2024, at 7:00 P.M. with the following persons present:

TRUSTEES: Jonathan Sams and Dan Jones (Jim VanDeGrift was absent)

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Mike Jameson, Jon Paul Campbell, Kenny Hickey, Brad Edrington, Charles Rielage, Brodey Carman, John Will Cissell, Josh Ringo, Robert Ringo, Tamara Ringo, Doug Trent, Joy Trent, Mason Trent, Colton Trent, Cassandra Ringo, Jaicion Ringo Taimire Ringo, Dalia Ringo, Caleb Steggemann, Courtney Dean, Michael Bowman, Cameron Hauer, Amy Cissell, Rhonda Koenig and Doug Koenig.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

Jonathan Sams, Turtlecreek Township Trustee, conducted the swearing-In ceremonies for FFII/EMT-Basic Brodey Carman, FFII/EMT-Basic John Will Cissell, FFII/EMT-Basic Samuel Daugherty and FFII/EMT-Basic Joshua Ringo. The ceremonies were witnessed and celebrated by family and friends who were invited by Assistant Chief Rielage to enjoy refreshments in the bay.

Mr. Sams invited everyone in attendance to pray with him for Trustee Jim VanDeGrift who was in the hospital with grave injuries.

The minutes of the work session held on October 26, 2024, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the meeting held on October 29, 2024, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Brad Ruppert from LCNB attended the meeting to update the Board on current market conditions and to review performance of the Township Investment portfolio. The annualized interest rate from our beginning date with LCNB as the investment manager is 5.29%, our performance during the last year is 6.55%. Mr. Ruppert noted that as a Township the investments are restricted to 1-5-year bonds that are either government or government backed.

Department Reports:

### **Fire/EMS:**

Mike Jameson, Fire Chief, informed the Board that the Fire department applied for the Loeb Grant and that we received the amount of \$15,000.00. Chief Jameson requested that the funding be used for a gas-powered Stihl circular saw, 2 radio headsets for fire trucks, 1 set of swift water gear and a battery powered positive pressure fan for ejecting smoke. The expected cost for all of the purchases is \$15,083.79. The Board approved the purchases for the amount over the grant at \$15,083.79. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchases as stated above. All present voiced a "YEA" vote and the motion was passed.

Charles Rielage, Assistant Fire Chief, informed the Board that a committee has been formed to rebrand the fire equipment. Chief Rielage stated that the final design for a logo decal will be presented at the next meeting. Mr. Sams stated he would like to see consistent branding across the whole of Turtlecreek Township.

Tammy Boggs, Township Administrator, informed the Board that Assistant Chief Rielage would like to attend the Ohio Township Conference in January and asked that the expenses be approved. Mrs. Boggs asked that Kenny Hickey, Road and Maintenance Supervisor, be approved for his expenses to attend the OTA conference as well. Mr. Jones made a motion, seconded by Mr. Sams to approve the expenses of Chief Rielage and Mr. Hickey to attend the Ohio Township Conference in January. All present voiced a "YEA" vote and the motion was passed.

### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, informed the Board that the fence on Jack Road has been relocated out of the right of way.

Mr. Hickey informed the board that the floor pan for the dump truck was repaired in house.

### **Administration:**

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$4,577.15. The purchases are \$72.00 from Hunter Pizza, \$75.00 from Ohio Fir Chiefs' Association, \$1,363.60 from Ohio Township Association, \$6.75 from BMV, \$688.08 from The Home Depot, \$141.74 from Zoro, \$76.67 from YP Signal Corp, \$109.00 from Ubiquiti, \$326.42 from Sam's Club, \$89.91 from Papa Johns, \$8.00 from WC Building and Zoning and \$1,619.98 from Amazon. Mr. Jones made a motion, seconded by Mr. Sams, to subsequently approve the expenditures in the cumulative amount of \$4,577.15. All present voiced a "YEA" vote and the motion passed with **Resolution 24-11-01**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the dedication plat for State Route 63 for the Parkside Development. Both Mrs. Boggs and Mr. Sams noted that the Township has no jurisdiction for this property but Mrs. Boggs will send a request that the plat is taken to the centerline of State Route 63. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the Fairways of Otterbein Final Plat for review. The Board had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Christopher Posega worked as a full-time employee with the City of Sandusky and is a full-time employee with Turtlecreek Township. Per the Personnel Policy and the Union Contract, his calculated anniversary date for vacation only will be November 27, 2004 as granted by the Trustees. Mr. Jones made a motion, seconded by Mr. Sams to approve the calculated anniversary date of November 27, 2004 for Christopher Posega. All voiced a "YEA" vote and the motion was passed with **Resolution 24-11-02**. (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the Board that the Warren County Engineer's office sent a letter regarding the acceptance of Hudson Estates for public maintenance. Mr. Hickey assured the Board that all inspections are satisfactory. Mr. Jones made a motion, seconded by Mr. Sams to approve the acceptance of Hudson Estates for public maintenance. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that she received a letter from the Public Works Integrating Committee requesting input on appointments to the district #10 Public Works Integrating Committee. The Board did not have any recommendations.

Brad Edrington, Administrative Assistant, informed the Board that the backhoe on GovDeals has a bid of \$9,100.00 which is below the reserve amount of \$14,000.00. The Board discussed the reserve amount with Mr. Hickey and decided that they would be willing to allow the bid of \$9,100.00.

### **CORRESPONDENCE:**

#### **IN:**

Warren County Regional Planning dedication plat for State Route 63 Parkside Development.

Email from Mr. Moeller regarding a zoning complaint.

Email from Mr. Hollingshead regarding the commissioners' meeting with Imagination Library.

Email from Mr. Kitchen regarding the fire department chaplain.

Email from Ms. Perkins regarding environmental study on a property located at 1320 Golf Club Drive.

Received Warren County Commissioners fall newsletter.

Email from Warren County Engineer's office regarding a complaint on Greentree Road.

Email from Ms. Keller regarding a meeting to discuss the Cunningham property.

**OUT:**

Email to Mr. Moeller regarding a zoning complaint.

Email to Mr. Kitchen regarding the fire department chaplain.

Email to Ms. Perkins regarding environmental study on a property located at 1320 Golf Club Drive.

Letter to Lowe's for donation of safety glasses for the fire department.

Email to Warren County Engineer's office regarding a complaint on Greentree Road.

Email to Ms. Keller regarding a meeting to discuss the Cunningham property.

Letter to West Side Church of Christ regarding the addition of the Octo Swing.

Letter to Warren County Building and Zoning Department regarding the variance for Paul and Audrey Meade.

**Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer, requested the Board to approve line item transfers as follows: From the General Fund: 1000-930-930-0000 (Contingencies) to Account 1000-110-131-0000 (Salary - Administrator) an amount of \$2,000.00 for needed expenses. From the EMS Fund: 2191-930-930-0000 (Contingencies) to Account 2191-230-420-0000 (Operating Supplies) in the amount of \$4,000.00 for needed expenses. From the Fire Fund: 2192-930-930-0000 (Contingencies) in the amount of \$17,000.00 to Account 2192-220-323-0000 (Repairs and Maintenance) in the amount of \$7,500.00; to Account 2192-220-420-0000 (Operating Supplies) in the amount of \$5,000.00; to Account 2192-220-420-0025 (Operating Supplies Grant) in the amount of \$2,000.00; to Account 2192-220-599-0000 (Other – Other Expense) in the amount of \$2,500.00 all for needed expenses. Mr. Jones made a motion, seconded by Mr. Sams to approve the line item transfers as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-11-03**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 36097 through 36127 (copy to follow) and Vouchers 1127-2024 through 1185-2024.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/28/24	11/6/24	1156-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,156.59	MOTOR VEHICLE LICENSE TAX SEPTEMBER 2024 (DIRECT DEPOSIT)
10/28/24	11/6/24	1157-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$10,266.48	OLD \$5 PERMISSIVE AUTO TAX SEPTEMBER 2024 (DIRECT DEPOSIT)
10/28/24	11/6/24	1158-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,355.75	NEW \$5 PERMISSIVE AUTO SEPTEMBER 2024 (DIRECT DEPOSIT)
					<b>\$14,778.82</b>	
10/31/24	11/6/24	1166-2024	STAROHIO	1000-701-0000	\$7,655.08	OCTOBER 2024 INTEREST
10/31/24	11/6/24	1167-2024	PRIMARY	1000-701-0000	\$3.88	OCTOBER 2024 INTEREST
10/1/24	11/7/24	1168-2024	LCNB TRUST	1000-701-0000	\$5,400.86	OCTOBER 2024 INTEREST
10/7/24	11/7/24	1169-2024	CD 44	1000-701-0000	\$1,027.40	OCTOBER 2024 INTEREST
10/7/24	11/7/24	1170-2024	CD 63	1000-701-0000	\$924.66	OCTOBER 2024 INTEREST
10/8/24	11/7/24	1171-2024	CD 37	1000-701-0000	\$976.03	OCTOBER 2024 INTEREST
10/8/24	11/7/24	1172-2024	FNMA 24	1000-701-0000	\$1,875.00	OCTOBER 2024 INTEREST
10/9/24	11/7/24	1173-2024	CD 67	1000-701-0000	\$567.67	OCTOBER 2024 INTEREST
10/10/24	11/7/24	1174-2024	CD 39	1000-701-0000	\$996.58	OCTOBER 2024 INTEREST
10/15/24	11/7/24	1175-2024	CD 41	1000-701-0000	\$934.93	OCTOBER 2024 INTEREST
10/15/24	11/7/24	1176-2024	CD 56	1000-701-0000	\$3,321.58	OCTOBER 2024 INTEREST
10/15/24	11/7/24	1177-2024	CD 53	1000-701-0000	\$123.29	OCTOBER 2024 INTEREST
10/15/24	11/7/24	1178-2024	CD 60	1000-701-0000	\$1,068.49	OCTOBER 2024 INTEREST
10/17/24	11/7/24	1179-2024	CD 57	1000-701-0000	\$3,070.89	OCTOBER 2024 INTEREST
10/21/24	11/7/24	1180-2024	CD 33	1000-701-0000	\$204.66	OCTOBER 2024 INTEREST
10/21/24	11/7/24	1181-2024	CD 64	1000-701-0000	\$914.38	OCTOBER 2024 INTEREST
10/23/24	11/7/24	1182-2024	CD 61	1000-701-0000	\$811.64	OCTOBER 2024 INTEREST
10/24/24	11/7/24	1183-2024	FNMA 35	1000-701-0000	\$3,187.50	OCTOBER 2024 INTEREST
10/25/24	11/7/24	1184-2024	CD 50	1000-701-0000	\$6,705.82	OCTOBER 2024 INTEREST
10/28/24	11/7/24	1185-2024	CD 17	1000-701-0000	\$327.45	OCTOBER 2024 INTEREST
10/28/24	11/7/24	1186-2024	CD 22	1000-701-0000	\$347.92	OCTOBER 2024 INTEREST
10/31/24	11/7/24	1187-2024	UST 13	1000-701-0000	\$6,093.75	OCTOBER 2024 INTEREST
					<b>\$46,539.26</b>	
10/28/24	11/6/24	1138-2024	MEDICAL MUTUAL	2191-299-0000	\$103.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1139-2024	BUCKEYE COMMUNITY	2191-299-0000	\$330.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1140-2024	MT CARMEL HEALTH	2191-299-0000	\$546.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1141-2024	UNITED HEALTHCARE	2191-299-0000	\$724.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1142-2024	AETNA	2191-299-0000	\$883.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1143-2024	ANTHEM BLUE	2191-299-0000	\$1,212.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1144-2024	CGS	2191-299-0000	\$1,656.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1145-2024	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$5,625.38	LIFE SQUAD SERVICES SEPTEMBER 2024 (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/29/24	11/6/24	1146-2024	UNITED HEALTHCARE	2191-299-0000	\$333.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/24	11/6/24	1147-2024	HUMANA	2191-299-0000	\$337.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/24	11/6/24	1148-2024	CGS	2191-299-0000	\$416.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/24	11/6/24	1149-2024	AARP SUPPLEMENTAL	2191-299-0000	\$212.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/24	11/6/24	1150-2024	HUMANA	2191-299-0000	\$271.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/24	11/6/24	1151-2024	HNB-ECHO	2191-299-0000	\$309.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/24	11/6/24	1152-2024	AETNA	2191-299-0000	\$509.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/24	11/6/24	1153-2024	AETNA	2191-299-0000	\$633.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/24	11/6/24	1154-2024	HNB-ECHO	2191-299-0000	\$465.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/24	11/6/24	1155-2024	UNITED HEALTHCARE	2191-299-0000	\$1,639.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/24	11/6/24	1159-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$95.36	LIFE SQUAD SERVICES
10/28/24	11/6/24	1160-2024	TRICARE PAYMENT	2191-299-0000	\$208.69	LIFE SQUAD SERVICES
10/28/24	11/6/24	1161-2024	T SCHAFFER	2191-299-0000	\$260.00	LIFE SQUAD SERVICES
10/29/24	11/6/24	1162-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$101.88	LIFE SQUAD SERVICES
10/30/24	11/6/24	1163-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$117.97	LIFE SQUAD SERVICES
10/30/24	11/6/24	1164-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$95.36	LIFE SQUAD SERVICES
10/31/24	11/6/24	1165-2024	M TROVILLO	2191-299-0000	\$80.00	LIFE SQUAD SERVICES
11/1/24	11/11/24	1188-2024	E ROUSE	2191-299-0000	\$300.00	LIFE SQUAD SERVICES
11/4/24	11/11/24	1189-2024	HEALTH EQUITY INC	2191-299-0000	\$65.72	LIFE SQUAD SERVICES
11/4/24	11/11/24	1190-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$98.58	LIFE SQUAD SERVICES
11/4/24	11/11/24	1191-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$111.00	LIFE SQUAD SERVICES
11/4/24	11/11/24	1192-2024	D GRADY	2191-299-0000	\$260.00	LIFE SQUAD SERVICES
11/1/24	11/11/24	1193-2024	UNITED HEALTHCARE	2191-299-0000	\$385.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/24	11/11/24	1194-2024	CGS	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/24	11/11/24	1195-2024	AARP SUPPLEMENTAL	2191-299-0000	\$449.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/24	11/11/24	1196-2024	ANTHEM BLUE	2191-299-0000	\$2,590.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/24	11/11/24	1197-2024	CGS	2191-299-0000	\$5,773.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/24	11/11/24	1198-2024	CGS	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1199-2024	HWHO	2191-299-0000	\$552.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1200-2024	AETNA	2191-299-0000	\$861.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1201-2024	US TREASURY DEPT OF VA	2191-299-0000	\$955.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1202-2024	HNB-ECHO	2191-299-0000	\$1,209.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1203-2024	AARP SUPPLEMENTAL	2191-299-0000	\$111.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1204-2024	HWHO	2191-299-0000	\$322.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1205-2024	HNB-ECHO	2191-299-0000	\$418.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1206-2024	AETNA	2191-299-0000	\$524.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1207-2024	UNITED HEALTHCARE	2191-299-0000	\$890.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/24	11/11/24	1209-2024	ANTHEM BLUE	2191-299-0000	\$361.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$34,286.46</b>	
11/7/24	11/11/24	1208-2024	CINCINNATI BELL TELEPHONE	1000-303-0000	\$1,603.63	3RD QTR 2024 FRANCHISE FEES (DIRECT DEPOSIT)
					<b>\$1,603.63</b>	

**Other Business:**

None.

**Visitor Concerns:**

Doug Koenig from Warren County Airport informed the Board that the airport has purchased 22 acres for additional hanger space.

**Trustee Reports:**

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Employment of Administrative Personnel matters pursuant to ORC 121.22 (G) (1) at 7:48 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones “YEA” and Mr. Sams “YEA” the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams and the executive session ended. Upon call of roll, Mr. Sams “YEA” and Mr. Jones “YEA” the Board returned to regular session at 7:59 p.m.

Mr. Jones made a motion, seconded by Mr. Sams, to rescind Resolution 24-10-21 regarding hiring Jennifer Patterson as an Economic Development consultant. All present voiced a “YEA” vote and the motion passed with **Resolution 24-11-04**. (A copy of the Resolution is included in the minutes.)

Mr. Jones made a motion, seconded by Mr. Sams, to approve hiring Jennifer Patterson as a part-time Economic Development employee at the rate of \$45 per hour for a maximum of 5 hours per week. All present voiced a “YEA” vote and the motion passed with **Resolution 24-11-05**. (A copy of the Resolution will be included in the minutes.)

There being no further business, Mr. Jones made a motion, seconded by Mr. Sams, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for November 26, 2024 at 8:00 a.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 24-11-01

Date of Resolution: November 11, 2024

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an

open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. Jones	YEA

Resolution adopted this 11<sup>th</sup> day of November , 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 24-11-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE  
FOR ACCRUAL OF VACATION TIME**

**WHEREAS**, Christopher Posega worked as a full-time employee with the City of Sandusky from July 9, 1999 – June 5, 2022 and Deerfield Township from May 16, 2006 – November 25, 2023; and

**WHEREAS**, Christopher Posega’s full-time hire date with Turtlecreek Township is November 27, 2023; and

**WHEREAS**, Board of Trustees of Turtlecreek Township, Warren County, Ohio have granted Christopher Posega a prior service credit anniversary date for full-time service with City of Sandusky and Deerfield Township of November 27, 2004; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of November 27, 2004 for Christopher Posega and that the vacation time be credited on a bi-weekly basis.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	“YEA”
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Mr. Jones

“YEA”

Resolution adopted this 11<sup>th</sup> day of November, 2024.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-11-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT REOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the General Fund, EMS Fund and Fire Fund as follows: From the General Fund Account 1000-930-930-0000 (Contingencies) to Account 1000-110-131-0000 (Salary - Administrator) an amount of \$2,000.00 for needed expenses. From EMS Fund Account 2191-930-930-0000 (Contingencies) to Account 2191-230-420-0000 (Operating Supplies) in the amount of \$4,000.00 for needed expenses. From Fire Fund Account 2192-930-930-0000 (Contingencies) in the amount of \$17,000.00 to Account 2192-220-323-0000 (Repairs and Maintenance) in the amount of \$7,500.00; to Account 2192-220-420-0000 (Operating Supplies) in the amount of \$5,000.00; to Account 2192-220-420-0025 (Operating Supplies Grant) in the amount of \$2,000.00; to Account 2192-220-599-0000 (Other – Other Expense) in the amount of \$2,500.00 all for needed expenses. Mr. Jones made a motion seconded by Mr. Sams to approve the Resolution as stated above. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of November, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 24-11-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 24-10-21 regarding hiring Jennifer Patterson as an Economic Development consultant.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of November, 2024

Signed: \_\_\_\_\_ ” YEA”

\_\_\_\_\_ ” YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-11-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE JENNIFER PATTERSON  
EFFECTIVE NOVEMBER 11, 2024  
AS A PART -TIME ECONOMIC DEVELOPMENT POSITION  
TO WORK NO MORE THAN 5 HOURS PER WEEK**

**WHEREAS**, the township has a need for a part-time Economic Development position to work no more than 5 hours per week; and

**WHEREAS**, the trustees have determined that Jennifer Patterson will fill this positions effective November 11, 2024; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Jennifer Patterson for the position of Part-Time Economic Development position and to not exceed 5 hours per week effective November 11, 2024 at the rate of \$45.00 per hour.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of November, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.